



# Falkland Islands Government – Job Description

<b>Job Title:</b>	Mechanic – Firefighter		
<b>Department:</b>	Emergency Services	<b>Section:</b>	Fire & Rescue
<b>Reports to:</b>	Group Manager		
<b>Grade:</b>	F	<b>Job Code:</b>	552FM1
<b>Job Purpose</b>			
Assist with the provision of an efficient and effective Fire and Rescue Service for the safety and protection of all within the Falkland Islands, (land, sea and air).			
<b>Main Accountabilities:</b>			
<ul style="list-style-type: none"><li>• Manage and maintain all fire service equipment to an extremely high standard that exceeds the UK Home Office and Manufacturer's instructions and for other emergency service directorate departments as required by the Chief Fire Officer.</li><li>• Assist with the maintenance of a high level of motivation, morale and discipline which is necessary for the department to be able to fulfil its role.</li><li>• Assist with the maintenance of standards in accordance with the Manuals of Firemanship.</li><li>• Participate in the duty officer roster to ensure a member of staff is immediately available twenty-four hours a day.</li><li>• Train and supervise others in the maintenance of all fire related equipment. Assist with the implementation of training policy and programmes for established and retained staff to ensure a satisfactory standard is achieved and maintained.</li><li>• Provide training in the use and safe operation of relevant fire service equipment as required.</li><li>• Maintain accurate servicing records of all equipment and advise the Chief Fire Officer on the condition of all equipment.</li><li>• Advise the Chief Fire Officer on the requirement to purchase spares in line with approved funding to ensure the correct and safe operation of fire service equipment and for other emergency service directorate departments as required</li><li>• Undertake training locally and/or overseas as and when required.</li></ul>			
<b><i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i></b>			



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**Additional Information:**

Operational decisions at emergencies are absolute. These are made on the spot quite often without reference and such decisions in certain circumstances can mean the difference being lives being lost and saved, and must be balanced against the risk to firefighter's and the potential loss of millions of pounds worth of damage.

The opportunity to consult superior officers is not always immediately available.

Imagination and creativity are essential at all times.

Required to work a large amount of extra and unsociable hours, as all training and the majority of call-outs take place outside of normal working hours.

The ability to manage and motivate Retained staff (volunteers) is essential as this is somewhat more demanding than the management of full time staff.

The post holder will be required to undertake on-call duties on a roster basis and take part in any necessary training as and when required.



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<b>Person Specification:</b>	Mechanic – Fire fighter		
Criteria	Essential	Desirable	Assessment Method
<b>Education and Training:</b>			
Qualified Mechanic to NVQ Level 3 (or equivalent), or the ability to demonstrate a solid track record / experience in mechanics (ie 5 years as a mechanic working to a similar level)	✓		A/I
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Full driving licence plus HGV	✓		A/I
UK Whole-time Recruits Course or similar relevant experience such as FI Fire Recruits Course		✓	A/I
<b>Knowledge, Skills and Experience:</b>			
Experience in vehicle mechanics/maintenance	✓		A/I
Ability to undertake dynamic risk assessments	✓		A/I
Ability to organise maintenance schedules and keep accurate records	✓		A/I
Ability to understand and follow verbal and written instructions issued in English	✓		A/I
Good verbal communication skills	✓		I
Ability to use complex parts lists and instruction manuals, while keeping legible records of work carried out	✓		I/R
Basic computer literacy	✓		A/I
An organised approach to work and the capacity to work unsupervised.	✓		I/R
Able to take a practical and common sense approach to problem solving	✓		I/R
Experienced in team building and motivation of one's self and others	✓		I/R
Ability to deliver training programmes		✓	A/I
Experience as a Retained Firefighter		✓	A
Good report writing skills		✓	A/I



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Person Specification:	Mechanic – Fire Fighter		
Criteria	Essential	Desirable	Assessment Method
<b>Personal Attributes continued:</b>			
Must be prepared to work closely with others on a busy site and provide technical guidance to others if necessary	✓		I/R
Must be able to work without supervision to a high standard and be able to supervise others	✓		I/R
Be able to work shifts and take part in the on call rota as required	✓		A/I
Self-controlled and responsive	✓		I/R
Physically fit enough to undertake the tasks required in the role, (NB the post holder will be expected to undertake medicals as and when required)	✓		A/I/O
Work in conjunction with other uniformed services		✓	A/I
Ability to take control in emergency situations		✓	A/I
Confidence in making decisions and issuing instructions		✓	I/R

## Method of Assessment:

A - Application Form

I - Selection Interview

R – Reference

O - Other