



Falkland Islands Government – Job Description

Job Title:	Seasonal Cook		
Department:	Public Works Department	Section:	Highways
Reports to:	General Foreman		
Grade:	Falkland Islands Government Grade – G1	Job Code:	
Job Purpose			
To ensure that nutritious and wholesome foods are prepared and cooked for the road gang daily providing them with a varied and balanced diet during the season.			
Main Accountabilities:			
<ul style="list-style-type: none">• Meals provided will be breakfast, packed lunch, supper and snacks.• Ensure the Kitchen and Galley are kept tidy and clean at all times and personal hygiene is maintained• To order and collect stores and fresh produce, ensuring that the budget is not exceeded.• Management of the stores' records and stock rotation.• Willing to work on your own at the camp roads on East and West Falklands.			
<i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i>			
Additional Information:			
The post involves working very long hours and on alternate weekends as per road gang operations. A private room will be provided. Use of personal vehicle would be advantageous.			

Person Specification:	Seasonal Cook
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Criteria	Essential	Desirable	Assessment Method
Education & Training:			
Current valid driving license	✓		A
Catering Qualification		✓	A/I
Food Handling Certificate		✓	A/I
Knowledge, Skills and Experience:			
3 Years' experience of catering for large groups	✓		A/I/R
Confident in all aspects of preparation, cooking and hygiene	✓		A/I/R
Ability to work without supervision and manage their own time	✓		A/I/R
Knowledge of Health & Safety in the place of work	✓		A/I
Some knowledge and experience of stock procedures i.e rotation of food products		✓	A/I/R
Willingness to work long hours		✓	A/I
Ability to work on your own and manage time		✓	A/I/R
Personal Attributes:			
Must be flexible about working hours	✓		A/I
Able to show initiative	✓		A/I
Well organised	✓		A/I
Reliable	✓		A/I
Must be able to lift heavy pots of food	✓		A/I

Method of assessment:

A - Application Form

I - Selection Interview

R - Reference