

Department:	Policy, Economy & Corporate Services	Section:	Environment
Reports to:	Head of Environment		
Grade:	Falkland Islands Government Grade - C	Job Code:	617BPA
Overall Purpose of the Role			
The Biodiversity Protection Advisor will play a key role in advancing management and protections of biodiversity, species and protected areas, through policy development and operational programmes of the Environment Department.			
Key Role Activities			
<ul style="list-style-type: none"> Supporting the Head of Environment in delivering on the Environment Department's strategic and operational remit, as required, within budget, on time and with high quality outputs. Lead on the detailed policy work, development of legislative options and recommendations, and legislative drafting instructions necessary to update biodiversity-related legislation, such as the Conservation of Wildlife and Nature Ordinance 1999 (and other Ordinances as required), in-line with government priorities and commitments. Lead on the policy development and advancement of designation of protected areas in the Falkland Islands, including proposals for a national park and marine managed areas, and wider protections for areas of exceptional biodiversity, with a view to proposing new protected areas. Lead on the preparation and implementation of effective management plans, management agreements, negotiations and consultations with landowners, and on-ground conservation interventions (such as habitat restoration and species recovery) for biodiversity, wildlife, species, and protected areas, in partnership and collaboration with stakeholders. Working as part of a team, contribute to other areas of biodiversity and species management, enhancement, protection, policy development and implementation, helping to deliver on a variety of national (such as the Islands Plan, Falkland Islands Environment Strategy 2021 – 2040) and international commitments and reporting (such as the Convention of Biological Diversity). Where possible, suggest improvements to service delivery and/or enhance government efficiency. Contribute to the continuous improvement of Government, including through active membership in government working groups. Build strong professional relationships within FIG and external stakeholders to enhance collaboration and coordination across government and the wider community, in relation to environmental matters. Responsible for policy analysis and development, including preparing briefings for Members of the Legislative Assembly and senior government officials, conducting stakeholder engagement and public consultations, including preparing policy briefs, research reports and legislative drafting instructions. 			

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Key Role Activities continued			
<ul style="list-style-type: none"> Managing projects and ensuring their delivery on time, within budget and to a high standard, in relation to delivering the objectives of the Environmental Department. Managing contracts for delivery of services, including procuring goods and service providers, and evaluating outputs. Provide expert analysis, advice and opinion, developing or modifying environmental protocols and plans. This role will involve communication and engagement aspects, such as representing the Department on various committees and groups, providing content for the website, press articles, interviews with media, and public statements or contributing to and sometimes facilitating workshops or public events. 			
Development within the role:			
<ul style="list-style-type: none"> Seek opportunities to actively share knowledge and learning with peers and colleagues. Improve understanding of issues affecting FIG, particularly in relation to the environment. Gain knowledge and understanding of the Falkland Islands' natural environment as well as FIG's business and service roles. 			
<p><i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i></p>			
Additional Information			
<p>The position will include daily interaction with members of the Environment Department and the wider Policy, Economy and Corporate Services Directorate, as well as regular contact and working with other departments across government, as well as with external stakeholders.</p> <p>The Falkland Islands is a special place with unique biodiversity and landscapes. This role provides an exciting opportunity to contribute to tackling threats to biodiversity and shaping policy and conservation actions that will help to responsibly manage it for the benefit of current and future generations.</p> <p>The Environment Department is a dynamic workplace, where on any given day you may be dealing with topics as diverse as wildlife, waste management or water. Working as part of this small team means getting involved in different aspects of the Department which can include practical, field-based support and helping with varied tasks.</p>			

Person Specification:	Biodiversity Protection Advisor		
Criteria	Essential	Desirable	Assessment Method
Knowledge, Skills & Experience			
Minimum of 5 years relevant work experience in government, non-governmental organizations, industry, research or similar, with an environmental or scientific focus.	✓		A/I/R
Experience with environmental policy, management, monitoring, enforcement and technical report writing and providing advice would be an asset.	✓		A/I
Advanced understanding of environmental issues and impacts and, especially, of biodiversity threats, management and protections	✓		A/I
Experience with project management, including managing of budget and contracts for delivering services	✓		A/I
Excellent interpersonal and negotiation skills with the ability to build and influence effective relationships with a variety of people and create enthusiasm and commitment to a shared vision	✓		A/I
Advanced skills with Microsoft Office suite, particularly Excel, PowerPoint and Word	✓		A/I
Excellent environmental and/or scientific data management, analysis, presentation and interpretation skills, including the ability to effectively analyse complex information and use it to make robust policy recommendations	✓		A/I
Strong and efficient research skills and the ability to sift, understand and analyse large amounts of information, to identify key trends and issues	✓		A/I
Stakeholder engagement experience and ability to effectively conduct public consultations	✓		A/I
Excellent communication skills (verbal, written and presentation) and ability to express ideas and impart key messages clearly, concisely and effectively	✓		A/I
Excellent organisational and time management skills, with the capacity to multi-task and prioritise	✓		A/I/R
Ability to see tasks through to a successful conclusion, meeting challenging deadlines whilst maintaining attention to detail	✓		A/I/R
Ability to identify pragmatic solutions to complex problems	✓		I
Demonstrated ability to work in a team and build effective working relationships	✓		I/R

Person Specification:	Biodiversity Protection Advisor		
Criteria	Essential	Desirable	Assessment Method
Knowledge, Skills & Experience continued			
The candidate would benefit from a strong environmental background	✓		A/I
Ability to undertake outdoor fieldwork, site assessments and surveys	✓		A/I
Experience with policy or management of climate change, waste management or pollution.		✓	A/I
Experience in working with non-governmental and scientific organisations on collaborative initiatives		✓	A/I
Ability to present complex (environmental) information in an accessible manner to non-technical audiences		✓	A/I
Personal Attributes:			
Align with FIGs Core Values – Diverse, Professional, Resilient & Resourceful	✓		A
A practical and strategic approach to work	✓		I/R
A high level of accuracy and attention to detail	✓		A/I
A flexible approach to work	✓		A/I/R
A positive and proactive attitude	✓		A/I
A logical approach to tackling challenging problems	✓		A/I
Qualifications & Training			
Undergraduate degree or equivalent qualification in a relevant discipline, such as environmental science or management, natural sciences or similar	✓		A
Masters Degree or postgraduate qualification in environmental sciences or management, natural sciences or similar discipline	✓		A
Current valid driving licence	✓		A
Professional qualifications related to environmental management or science, natural science, or similar		✓	A
Note to Applicants: Please ensure that you demonstrate your ability to meet the requirements of the job in your application form by giving clear, concise examples of how you meet each criterion.			

Method of assessment: A - Application Form I - Selection Interview R – Reference O - Other