



Falkland Islands Government – Job Description

Job Title:	Deputy Harbour Master		
Department:	Emergency Services	Section:	Maritime Authority
Reports to:	Harbour Master		
Grade:	Falkland Islands Government Grade - C	Job Code:	321DHM

Job Purpose

To act on behalf of, and deputise for the Harbour Master in their absence, to provide support in the provision of delivering a maritime administration for the Falkland Islands.

Main Accountabilities:

- Understudy the Harbour Master continuously to fully understand the role and enhance the Falkland Island Government's ability to remain resilient in the Harbour Master's absence.
- Task the Assistant Harbour Master's with respect to harbour control, harbour patrols, incident response, enforcement, Ship Sanitation inspections and inspections of port facilities.
- Develop new policies and procedures to support the implementation of the Harbours and Ports Ordinance 2017.
- Promote safe navigation within port limits and implement the Port Marine Safety Code (PMSC) as applicable to the Falkland Islands (FI). Ensure port stakeholders manage their assets as per the PMSC.
- As directed by the Harbour Master liaise with the Maritime and Coastguard Agency (MCA), Foreign, Commonwealth and Development Office (FCDO) and FI Attorney General to support the delivery of the Maritime Authority and other appropriate legislative matters.
- Produce and oversee distribution of maritime information notices and liaise with local shipping and fishing companies to provide maritime assistance and guidance.
- Oversee the installation and operation of a comprehensive upgrade to the Islands' Global Maritime Distress and Safety System (GMDSS) communications.
- Provide and maintain Aids to Navigation (AtoNs) to improve shipping safety.
- Development of policy and implementation of the Small Commercial Vessel (SCV) Code and oversee the Small Vessel Register.
- Work alongside the Communications Regulator to manage marine radio licencing.
- Assist in maintaining the National Oil Spill Contingency Plan (NOSCP), including procurement and maintenance of equipment, conducting drills and delivering training.
- Oversee the management and execution of the Port Facility Security Plan (PFSP).
- Undertake marine accident investigation as directed by the Chief Inspector of Marine Accidents, prepare reports for relevant authorities following an incident.
- As an appropriately trained and qualified REG Category 2 Inspector, carry out port State inspections of foreign-flagged merchant and fishing vessels.



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- As an appropriately trained Port Health officer, carry out Ship Sanitation Inspections of all vessel types.
- Work positively with local stakeholders to improve maritime safety.
- Support the delivery and management of an effective pilotage service.
- Promote safety awareness by heading up the annual sea safety campaign.

Additional Information

The Deputy Harbour Master is expected to operate at a high level implementing and taking decisions within agreed policy as well as developing policy in relevant areas. The Deputy Harbour Master is supported by the Assistant Harbour Masters and the development of the Maritime Authority is seen to be key in the development of maritime issues. The Deputy Harbour Master will be required to be on an on-call rota which provides 24 hour cover in the event of a maritime emergency. Extra hours of working are sometimes necessary to meet operational requirements.

Due to the involvement in Falkland Islands Security matters, successful applicants may need to undergo and successfully complete security checks.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.



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Criteria	Essential	Desirable	Assessment Method
Education and Qualifications:			
STCW 95 Mates II/2.1 Chief Mates Certificate	✓		A
STCW 95 Master Unlimited II/2		✓	A
A current car driver's licence	✓		A
Harbour Masters Diploma and or Harbour Masters Certificate		✓	A
Oil Spill Response MCA Level 2/4		✓	A
N.B. Applicants without the qualifications listed above may be considered if they satisfy other requirements to a high level, or other relevant experience appropriate to the post.			
Experience/Evidence of:			
Understanding of the Port Marine Safety Code	✓		A/I/R
A thorough knowledge of the III code and its application to the Falkland Islands	✓		A/I/R
At least 5 years relevant experience in a variety of marine operations including experience as a Chief Officer / Deck Officer on foreign going vessels.	✓		A/I
Knowledge and experience of project management and financial resourcing	✓		A/I/R
Knowledge of United Kingdom maritime regulatory framework as applied to Red Ensign vessels	✓		A/I/R
Effective communicator with a high standard of written English	✓		A/I/R
Sound computer skills	✓		A/I/R
Experience of leading small teams and motivating staff	✓		A/I/R
Ability to act as an on-scene commander in oil spills and other maritime emergencies	✓		A/I/R
Experience in one or more of the following areas: ○ UK Marine Industry regulation, ○ Harbour Master, ○ Deputy Harbour Master, ○ Port Operations, ○ Shipping Operations, ○ Maritime Environmental Operations ○ Pollution Control, ○ Port Development, ○ Fisheries Protection ○ Port state inspector		✓	A/I/R



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Falkland Islands Government – Person Specification			
Criteria	Essential	Desirable	Assessment Method
Personal Attributes:			
Ability to work within a team	✓		A/I/R
Personal drive and integrity and the ability to support the team in delivering outputs for the benefit of the maritime sector as a whole.	✓		I/R
Able to work on own initiative, prioritise tasks and meet deadlines	✓		I/R
Ability to mentor staff and maintain motivation within the team	✓		I/R
Demonstrate awareness of commercial / political confidentiality	✓		I/R
Willingness to integrate with other team members within the Emergency Services Department as a whole.	✓		I/R

Method of Assessment:

A - Application Form

I - Selection Interview

R – Reference