

STANLEY LEISURE CENTRE COVID 19 RESPONSE – May 2020 Updated proposals

SUMMARY OF ACTIONS March to May 2020

Stanley Leisure Centre acted swiftly as part of FIG's initial response to COVID 19 in March 2020, by implementing a number of preventative measures within the Leisure Centre premises. This was led by the guidance issued by FIG. An on going risk assessment was maintained, detailing actions taken for cleaning and prevention as more information became apparent. Actions included information-sharing to raise awareness, and more direct action to limit any potential spread of the virus if present in Centre users.

A summary of actions taken is listed below. Further actions are then proposed in order to enable the Leisure Centre to re-open as a result of the wider change to restrictions announced on 1st May by FIG.

1. All government produced posters and information notes were displayed at the entrance and throughout the Centre.
2. Bi-Hourly door handle and grab rail cleans in operation.
3. Hourly staff hand washing also undertaken and recorded.
4. Customers requested to wash hands upon entrance to and exit of the premises.
5. All loan equipment (squash and badminton racquets, shuttles and balls) which comes into contact with multiple users removed from use.
6. Chairs removed from reception to limit public gathering.
7. Reinforcement of messaging about user responsibility for cleaning down fitness equipment after use, using the hygiene stations provided which consist of disinfectant spray and paper towels.
8. Certain fitness machines placed out of order to allow for exercising within Social Distancing Guidelines i.e. maintaining a distance of 2m apart when using the static machines.

The measures above were intended to enable continued use while limiting potential exposure to staff and members of the public. The Leisure Centre closed from Friday 27th March 2020 as a result of decisions issued by FIG.

PLAN FOR RE-OPENING OF CENTRE IN MAY 2020.

On Friday 1st May it was announced by FIG that a gradual easing of restrictions in related to COVID-19 would be introduced from 6th May, with schools due to re-open on Monday 11th May. Internal guidance was issued to the SLC Manager that the re-opening of the Leisure Centre to the general public should not take place before the 18th May.

The Leisure Centre will be taking a phased reopening approach and will be implementing the following measures, **IN ADDITION** to those listed above that were in place before the Centre closed. It is acknowledged that, due to the nature of the pandemic, advice can change at short notice, so these measures may be reviewed and varied at any point. In the absence of any specific instructions or change of policy, a general review of arrangements by the Leisure Centre Manager will be undertaken on a weekly basis going forward.

Phased Re-opening Schedule

FIG is relaxing restrictions in a controlled manner across the community and access to SLC is being managed in the same way. As such, the Centre will be working to the following schedule:

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| Monday 11 th May | School Use will restart in parallel to school re-opening, with strict supervision and management of pupil PE Lessons by the Schools. |
| Monday 18 th May | Public Use will restart, on a restricted basis. The principles for use are as follows: |

GENERAL PRINCIPLES FOR USE: The Centre will reopen with no casual use or entry. Access will be by prior booking only. This will enable the Leisure Centre to control numbers entering the building and only to open the building when there are confirmed bookings in place. This covers all facilities; including the sports hall, squash court and fitness room.

1. The Centre Reception doors will be kept locked and only opened up once booked sessions are due to start. Clients will need to wait outside until the sessions are due to start.
2. There will be no access to anyone not booked to use the premises. Where junior activities are being undertaken, one parent will be permitted, who must then proceed to the viewing area and comply with social distancing rules.
3. There will be a screen installed around reception. This is a work area, and there will be no loitering or waiting will be permitted. Staff numbers at reception will be restricted in accordance with distancing requirements – i.e. only one member of staff at reception at one time.
4. Booking slots for the fitness suite will be released on a weekly basis at the following times: 6am to 7am, 9am-10am, 12noon to 1pm, 3pm-4pm, 6pm-7pm. Bookings must be made no later than 2 hours before the session start time. Bookings for the 6am session must be made the night before. Maximum numbers permitted will be 5, broken down for guidance as 2 people on treadmills, 1 person on resistance, 2 people on CV maintaining the required 2m distance while using the machines. The slots are 2 hours apart to allow for a full clean of the fitness suite after each session.
5. Additional hand sanitizers will be provided at reception and in the fitness room.

The Centre provides its facilities for a number of groups and other organisations and detailed access rules for those are listed below:

SCHOOL

1. Pupil and staff access is to be via the school entrance only.
2. The school will only provide access for pupils and current staff members only.
3. All pupils are required to leave the premises at the end of each lesson.
4. The school will make a decision on when to restart any extra curricular sporting activities.
5. The school will have its own measures in place which all students and staff are expected to follow at all times.

SPORTS CLUBS

1. It is the responsibility of individual sports clubs to risk assess their own activities. Risk assessment guidance and templates can be obtained from the Leisure Centre if required and SLC will provide advice if requested. If deemed necessary, SLC will refer bookings to KEMH for CMO advice on potentially high risk activities.
2. The Clubs must co-operate with FIG and SLC measures at all times.
3. Clubs will need to maintain a participant register to assist in ensuring they will be able to control numbers and manage social distancing.
4. All participants must be gathered outside the premises ready to start the session as the doors will be locked once the group are admitted.
5. Parents must be ready to collect at the end of the session, children will not be permitted to wait in reception.
6. It is the opinion of SLC that activities can resume if managed within the guidance issued by FIG. SLC is prepared to work with any club / committee to consider and ratify any plans for additional piece of mind. Any guidance issued by SLC will remain in line with that issued by FIG.

CONTRACTORS

1. All contractors must be pre-booked at reception outside any public or school access sessions.
2. All contractors must wash hands upon arrival to and exit from the premises.
3. All contractors must sign in and out.

REVIEW

All measures detailed in this document are subject to review at any point and could be relaxed or strengthened dependent on advice received from FIG.